

CONCORD EXPRESS USER/MASTER CODE/DATE+TIME PROGRAMING CHEAT SHEET

- Master Code Programming ref. p.11 in the user manual
 - 1) Press the menu button on the key pad (9)
 - 2) Enter the master code (default is 1234)
 - 3) Press A or B until the display shows user codes
 - 4) Press the # button
 - 5) Press A or B until the display shows sys master
 - 6) Press the # button (The display shows the current code)
 - 7) Enter the new four digit code then press the # button
 - 8) Press * button until the display shows user codes
 - 9) Press A or B until the display shows end program
 - 10) Press the # button

- User Code Programming ref. p.12 in the user manual
 - 1) Press the menu button on the key pad (9)
 - 2) Enter the master code (default is 1234)
 - 3) Press A or B until the display shows user codes
 - 4) Press the # button (the display shows reg codes)
 - 5) Press the # button (the display shows reg code 00)
 - 6) Press the A or B button until the display shows the two digit user code you want to change then press the # button (00-15)
 - 7) Enter the new four digit code then press the # button
 - 8) Press the * button until the display shows user codes
 - 9) Press the A or B button until the display shows end program
 - 10) Press the # button

- Delete User Code ref. p.12 in the user manual
 - 1) Press the menu button on the key pad (9)
 - 2) Enter the master code (default is 1234)
 - 3) Press A or B until the display shows user codes
 - 4) Press the # button (the display shows reg codes)
 - 5) Press the # button (the display shows reg code 00)
 - 6) Press the A or B button until the display shows the two digit user code you want to delete then press the # button (00-15)
 - 7) Enter the master code (default is 1234) then press # button (repeat until the desired codes are deleted)
 - 8) Press the * button until the display shows user codes
 - 9) Press the A or B button until the display shows end program
 - 10) Press the # button

- Program Time ref. p.13 in the user manual
 - 1) Press the menu button on the key pad (9)
 - 2) Enter the master code (default is 1234)
 - 3) The display should show Time-Date
 - 4) Press the # button (the display shows the programmed time)
 - 5) Enter the desired time in 24 hour format (00:00 ex 13:01 is 1:01pm) press # to set
 - 6) Press * button until display shows Time-Date
 - 7) Press the A or B button until the display shows end program
 - 8) Press the # button

- Program Date ref. p.13 in the user manual
 - 1) Press the menu button on the key pad (9)
 - 2) Enter the master code (default is 1234)
 - 3) The display should show Time-Date
 - 4) Press the # button
 - 5) Press the A or B button until the display shows the programmed date
 - 6) Enter the desired date (mm/dd/yy ex 01/30/08 is January 30th 2008) press # to set
 - 7) Press * button until display shows Time-Date
 - 8) Press the A or B button until the display shows end program
 - 9) Press the # button